

Code No.: T-14

TENDER FOR

HALL MASTER BOOTH

At

Pragati Maidan, New Delhi

For

PLAST INDIA –2012

1st – 6th Feb-2012

ORGANISER :-

PLASTINDIA FOUNDATION

401-B- Landmark, Opp.Cinemagic,209A,

Suren Road, Andheri –Kurla Road,

Andheri (East), Mumbai- 400 093.

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Plastindia foundation is the Apex body of Major Association Organisation & Institution connected with Plastics with common objective to promote the development of Plastic Industries & to assist the growth of Plastic related material & their products.

In order to enhance the image & growth of Indian Plastic Industry, the foundation organized a Triennial International Exhibition in India.

Plastindia 2012 has become one of the largest International Exhibitions in plastics & is spread over an area of 94,000 sqmt at Pragati Maidan, New Delhi from 1st – 6th February 2012.

Now Plastindia Foundation is inviting quotation for providing **HALL MASTER BOOTH** on rental basis for the duration of exhibition i.e. 1st – 6th February 2012 at Pragati Maidan, New Delhi. Terms & Conditions/ Specifications or Instructions for the said job is attached herewith along with the schedule of quantity specification.

General Terms & Conditions:

1. Contractor / Agency must read the specification / terms & conditions carefully.
2. The Contractor / Agency must have sufficient material to execute the job in 1 or 2 days at Pragati Maidan & shall also submit the following:
 - Name & address of the ware house where the material is stored.
 - The ware house/ workshop will be inspected by the Plastindia Foundation Officials or their representative.
3. The contractor shall submit the details of their executing staff with their contact details.
4. Contractor / Agency shall give detail of logistic support for transportation of material & man power owned by them or exclusively hired by them for this show.
5. List of equipment owned by them for executing the job.
6. List of similar work executed by them in the past in one/ two days time with the contact detail of organizers
7. If the contractor is out sourcing their material the name of the sourcing agency shall be provided.
8. The contractor shall not take any job 15-20 days before the start of the fair & during the fair.
9. The contractor for printing should provide the in house facilities of their plant, machinery & technical staff details.
10. Plastindia Foundation reserves the right to allot tender at its sole discretion
11. All disputes subject to jurisdiction of courts in Mumbai.

Date: _____

Authorised Signature
(Name of the Contractor with Seal)

Criteria for Qualification

Vender / Agencies shall submit for qualification of the following details:

1. List of material available (Detail)
2. Man power (Detail)
3. Ware house (Location & Area)
4. In house designing facility by qualified/ experienced Designer in AutoCad / 3D Designer/ Photoshop

HALL MASTER BOOTH DURING PLAST INDIA-2012 AT PRAGATI MAIDAN,
NEW DELHI

Terms of the appointment will be as below:-

1. Agency will erect the Hall Master Booth Structures as per design & specifications including graphic works as per design provided to you.
2. Agency will provide Flooring – Carpet / Wooden, Fascia, Electrical lights / Tube Lights / Power Sockets, Transportation, Dismantling & Labour for erecting & dismantling.
3. Agency will arrange to re check the sizes location of all Hall Master Booth as per the locations.
4. Agency will submit the final drawing with sizes location of each Hall Master Booth to us.
5. The Electricity wiring / connection to provide general lighting in the Hall Master Booth and its maintenance will be the responsibility of the Agency.
6. Electrician of the Agency shall be a Licensed Electrician and shall have valid license from the Delhi Govt. A copy of his license duly certified shall be submitted to us.
7. To ensure that co-ordination with any other agencies that are also responsible for providing other services in the Hall Master Booth constructed by them are also given priority and better co-ordination between all of them.

8. Cleaning of the Area in and around the Hall Master Booth will again your sole responsibility and which shall be inclusive of the rate quoted by you.
9. Agency shall ensure that all your additional material is removed from the site allotted to them on or before 10.00 PM on 30th January 2012.
10. Agency shall ensure that all its employees wear uniform with Name & Number prominently printed on back of the uniform.
11. Agency shall ensure all safety measures (including wearing of Helmet) as well as insurance of your employees working at site will be your responsibility.
12. Agency shall take possession of Bare Site at Pragati Maidan, on our behalf on the day of possession and complete the construction of Hall Master Booth latest by 10.00 p.m. on 30th January 2012
13. Dismantling the same will have to be completed by the 10.00 A.M. on February 08th, 2012 after which the vacant space would be handed over back to the concerned ITPO officials.
14. In case any other contract is being executed by you during our event, it would not only be your primary duty to inform us about the same, but also ensure at the same time that you will still give preference to the PLASTINDIA 2012 Exhibition.

Our Official Architect and Show Management and Technical Consultant will be overseeing all the services and allied works allotted to you. You will assist the Official Architect, Show Management and Technical Consultant as well as the extending co-operation to them for the efficient management of the fair as a whole.

The vender/ agency if selected to provide services/ execution of work as stated shall submit Bank Guarantee for sum of **Rs. 25,000/- (Rupees: Twenty Five Thousand Only)** as performance guarantee to Plastindia Foundation.

Also submit the statutory details such as:

1. Registration Service Tax.
2. Registration with VAT.
3. Income Tax PAN no.

Terms of payment shall be as under:

1. 10% of the work order as advance against equivalent amount of Bank Guarantee.
2. 30% of payment on off loading the material at site i.e. Pragati Maidan, New Delhi
3. 50% of the payment on satisfactory completion of work & getting the measurement / quantity checked & verified by the authorized person of Plastindia Foundation.
4. 10% of the balance payment with in 10 days of removing the material from site i.e. Pragati Maidan.

BOQ for Hall Master Booth

Providing Hall Master structure including Furniture / Graphics as per design to be submitted along with specification	Nos.	Unit	Rate	Amount
1) Flooring- Carpet 2) Walls – Wooden in front 3) Fascia 4) Furniture as per layout 5) Electrical Lights/ Tube Lights/ Power Sockets 6) Transportation 7) Dismantling 8) Labor for Erecting & Dismantling	25	each		
Note: The design shall cover an area of 15-20 sqmt.				
			Total	

Rupees:

Date: _____

Authorised Signature
(Name of the Contractor with Seal)