

Code No.: T-22

**TENDER FOR
PLANTS & HORTICULTURE**

At

Pragati Maidan, New Delhi

For

PLAST INDIA –2012

1st – 6th Feb-2012

ORGANISER :-

PLASTINDIA FOUNDATION

401-B- Landmark, Opp.Cinemagic,209A,

Suren Road, Andheri –Kurla Road,

Andheri (East), Mumbai- 400 093.

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Plastindia foundation is the Apex body of Major Association Organisation & Institution connected with Plastics with common objective to promote the development of Plastic Industries & to assist the growth of Plastic related material & their products.

In order to enhance the image & growth of Indian Plastic Industry, the foundation organized a Triennial International Exhibition in India.

Plastindia 2012 has become one of the largest International Exhibitions in plastics & is spread over an area of 94,000 sqmt at Pragati Maidan, New Delhi from 1st – 6th February 2012.

Now Plastindia Foundation is inviting quotation for providing **PLANTS & HORTICULTURE** on rental basis for the duration of exhibition i.e. 1st – 6th February 2012 at Pragati Maidan, New Delhi. Terms & Conditions/ Specifications or Instructions for the said job is attached herewith along with the schedule of quantity specification.

General Terms & Conditions:

1. Contractor / Agency must read the specification / terms & conditions carefully.
2. The Contractor / Agency must have sufficient material to execute the job in 1 or 2 days at Pragati Maidan & shall also submit the following:
 - Name & address of the farm house where the plants are stored.
 - The farm house will be inspected by the Plastindia Foundation Officials or their representative.
3. The contractor shall submit the details of their gardening staff with their contact details.
4. Contractor / Agency shall give detail of logistic support for transportation of material & man power owned by them or exclusively hired by them for this show.
5. List of farm equipments owned by them for executing the job.
6. List of similar work executed by them in the past in one/ two days time with the contact detail of organizers
7. The contractor shall not take any job 15-20 days before the start of the fair & during the fair.
8. The contractor for printing should provide the in house facilities of seasonal & green plants & green house.
9. Plastindia Foundation reserves the right to allot tender at its sole discretion
10. All disputes subject to jurisdiction of courts in Mumbai.

Date:_____

Authorized Signature
(Name of the Contractor with Seal)

22. Sub head – Supply of PLANTS & HORTICULTURE

Specification of items: -

- 22.0 Providing & placing in position plants of various sizes in order to Decorate the hall, lounge area, Plastindia Foundation's Camp Offices, aisle's during Plast India 2012 to be held in Pragati Maidan From 1st –6th Feb 2012 on hire basis
- 22.1 Agency shall be responsible for arrangement and supply of the plants in earthen pots properly coloured as per approved colour.
- 22.2 Plants shall be healthy, properly cleaned from dust, and shall be free from termite or any other plant disease.
- 22.3 Agency shall be responsible for placing these plants in position or grouping as per instructions of the Architect Consultant / Plastindia Foundation.
- 22.4 Type, of plants its size and foliage of plant shall be as per the list, instruction and specification attached herewith.
- 22.5 Maintenance of plant inside and outside including watering with help of rose turned water cans, as per the need and requirement of the plants.
- 22.6 Agency shall ensure that the watering of plants is carried out by their subordinate staff with upmost care on day-to-day basis during the show without spoiling the carpet and causing any damage to either the stall area, aisle, passages / corridors etc.
- 22.7 Agency shall ensure that adequate number of attendants in uniform with number printed on back of the uniform are on duty.
- 22.8 Agency shall also arrange seasonal flower plants in adequate number of different varieties in full bloom in the month of February or arrange flowers from outside.
- 22.9 Agency shall also arrange the bunch of seasonal flowers for table decoration as and when required.
- 22.10 Agency will also arrange Bouquets of reasonable size, style and decoration duly wrapped in clear polythene sheet & paper packing.
- 22.11 Agency will also arrange Mari-gold garlands, Rose garlands or combination flower garlands.
- 22.12 Agency will make arrangement for rose buds duly wrapped in clear polythene sheet.
- 22.13 The contractor shall have Photo Identity for all their employees during Plastindia 2012 exhibition with instruction to show the Identity Card at the entrance of the hall to the Security Guard.

Criteria for Qualification

Vender / Agencies shall submit for qualification of the following details:

1. List of plants available (Detail)
2. Man power (Detail)
3. Farm house (Location & Area)

Terms of the appointment will be as below:

1. To provide Plants & Horticulture items as per the list of Indoor plants.
2. To submit the final location plan with no. of plants of each category.
3. Cleaning of the area in & around the placement of Plants & Horticulture will again will be your sole responsibility & which shall be inclusive of the rate quoted by you.
4. To ensure that all the additional plants & plant equipments shall be removed from the site allotted to you on or before 6:00 p.m. on 31st January 2012.
5. To ensure that all the employees wear uniform with Name & Number prominently printed on back of the uniform.
6. You will ensure all safety measures as well as insurance of your employee working at site will be your responsibility.
7. Removal of plants will have to be completed by the 10.00 A.M. on February 07th, 2012 after which the vacant space would be handed over back to the concerned ITPO officials.
8. In case any other contract regarding supply of plants being executed by you during our event, it would not only be your primary duty to inform us about the same, but also ensure at the same time that you will still give preference to the PLASTINDIA 2012 Exhibition.

Our Official Architect and Show Management and Technical Consultant will be overseeing all the services and allied works allotted to you. You will assist the Official Architect, Show Management and Technical Consultant as well as the extending co-operation to them for the efficient management of the fair as a whole.

The vender/ agency if selected to provide services/ execution of work as stated shall submit Bank Guarantee for sum of **Rs. 25,000/- (Rupees: Twenty Five Thousand Only)** as performance guarantee to Plastindia Foundation.

Also submit the statutory details such as:

1. Registration Service Tax.
2. Registration with VAT.
3. Income Tax PAN no.

Terms of payment shall be as under:

1. 10% of the work order as advance against equivalent amount of Bank Guarantee.
2. 30% of payment on off loading the plants at site i.e. Pragati Maidan, New Delhi
3. 50% of the payment on satisfactory completion of work.
4. 10% of the balance payment with in 10 days of removing the plants from site i.e. Pragati Maidan.

LIST OF INDOOR PLANTS: -

1. ACCROCARIA
2. PALM. C
3. MONEY PLANT
4. ARICA PALM
5. DRACEANA GOLDENA
6. DIEFFENBACHIA ALIX
7. DIEFFENBACHIA- PRINCE ALBERT
8. MONSTERA DELICIOSA
9. AUTHURIUM

Date: _____

Authorized Signature
(Name of the Contractor with Seal)

BOQ for Plants & Horticulture

Description	Qty	Unit	Rental Rate for the duration of fair	Amount
Indoor Green Plants of size 1 ft. to 1 1/2ft.	5000	Each		
Indoor Green Plants of size 1 1/2ft. to 2 ft.	5000	Each		
Indoor Green Plant of size 2 ft. to 3 ft.	7500	Each		
Indoor Green Plants of size 3 ft. to 4 ft.	7500	Each		
Indoor Green Plants of size 4 ft. & above	5000	Each		
Bouquet	100	Each		
Bunch of seasonal flowers	300	Each		
Rose buds	300	Each		
Total				

Rupees:

Date: _____

Authorised Signature
(Name of the Contractor with Seal)