

Code No.: T-9

**TENDER FOR
PUBLIC ADDRESS SYSTEM**

At

Pragati Maidan, New Delhi

For

PLAST INDIA –2012

1st – 6th Feb-2012

ORGANISER :-

PLASTINDIA FOUNDATION

401-B- Landmark, Opp.Cinemagic,209A,

Suren Road, Andheri –Kurla Road,

Andheri (East), Mumbai- 400 093.

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Website: www.plastindia.org

Plastindia foundation is the Apex body of Major Association Organisation & Institution connected with Plastics with common objective to promote the development of Plastic Industries & to assist the growth of Plastic related material & their products.

In order to enhance the image & growth of Indian Plastic Industry, the foundation organized a Triennial International Exhibition in India.

Plastindia 2012 has become one of the largest International Exhibitions in plastics & is spread over an area of 94,000 sqmt at Pragati Maidan, New Delhi from 1st – 6th February 2012.

Now Plastindia Foundation is inviting quotation for providing **Public Address System** on rental basis for the duration of exhibition i.e. 1st – 6th February 2012 at Pragati Maidan, New Delhi. Terms & Conditions/ Specifications or Instructions for the said job is attached herewith along with the schedule of quantity specification.

General Terms & Conditions:

1. Contractor / Agency must read the specification / terms & conditions carefully.
2. The Contractor / Agency must have sufficient material to execute the job in 1 or 2 days at Pragati Maidan & shall also submit the following:
 - Name & address of the ware house where the material is stored.
 - The ware house/ workshop will be inspected by the Plastindia Foundation Officials or their representative.
3. The contractor shall submit the details of their executing staff with their contact details.
4. Contractor / Agency shall give detail of logistic support for transportation of material & man power owned by them or exclusively hired by them for this show.
5. List of equipment owned by them for executing the job.
6. List of similar work executed by them in the past in one/ two days time with the contact detail of organizers
7. If the contractor is out sourcing their material the name of the sourcing agency shall be provided.
8. The contractor shall not take any job 15-20 days before the start of the fair & during the fair.
9. The contractor for printing should provide the in house facilities of their plant, machinery & technical staff details.
10. Plastindia Foundation reserves the right to allot tender at its sole discretion
11. All disputes subject to jurisdiction of courts in Mumbai.

Date: _____

Authorised Signature
(Name of the Contractor with Seal)

Criteria for Qualification

Vender / Agencies shall submit for qualification of the following details:

1. List of material available (Detail)
2. Man power (Detail)
3. Ware house (Location & Area)

Terms & conditions:-

1. The system shall include providing best quality speakers, Amplifiers, Booster Microphones and also Tape Decks etc.
2. To arrange and provide Trained Technician and necessary required manpower for the smooth running of the complete system in all the halls for the duration of the Exhibition i.e. 1st – 6th February 2012. The trained technicians so appointed should be experienced personnel who will not only take decision on your behalf but also act swiftly in case of any emergency.
3. All your employees must wear uniforms with their name and number prominently printed on the back of the uniform.
4. During erection, including maintenance to items provided by you during the show as well as during dismantling period after the show, shall be your sole responsibility.
5. Fixing as well as the dismantling of all appliances on the different walls, ceilings, etc. of the ITPO halls without causing any damages. If any type of damage is caused to the ITPO property either at the time of Hanging / Fixing / Dismantling of your appliances, it will be your sole responsibility.
6. Relevant provision of Pollution Control Act in force in the State of Delhi, the noise level as per norms shall be maintained by you in the various halls, which would be finally occupied by us for Exhibition display will be adhere as per the Law.
7. Any permission that may be required to operate the Public Address System within the various halls of Pragati Maidan from the concerned competent authority shall be your sole responsibility.
8. To provide cordless Microphones as and when needed as well as arrange to play tapes of selected soft music as per the requirements of the committee members of Plast India Foundation & such permission to use the tape will be your responsibility.

9. To arrange and provide complete system in our Control Room for announcing any message to the exhibitors / business visitors / Plast India Foundation Committee Members, staff members and the general public as well. This facility should be provided with an attendant in the Control Room for the entire duration of the fair i.e. February 1st – 6th , 2012.
10. In case any material used by you is found to be of inferior or sub-standard quality, you would be required to replace the same without any loss of time with the same type of quality mutually agreed upon by us.
11. In case, any other contract is being executed by you for any other exhibition that would be taking place concurrently with our event, it would not only be your primary duty to inform us about the same, but also ensure at the same time that you will still give preference to the Plast India 2012 show as regards providing the Public Address System and other related work to our exhibitors.

Official Architect and Show Management and Technical Consultant will be overseeing all the services and allied works allotted to you. You will assist the Official Architect, Show Management and Technical Consultant as well as the extending co-operation to them for the efficient management of the fair as a whole.

The vender/ agency if selected to provide services/ execution of work as stated shall submit EMD/ Bank Guarantee for sum of **Rs. 25,000/- (Rupees: Twenty Five Thousand Only)** as performance guarantee to Plastindia Foundation.

Also submit the statutory details such as:

1. Registration Service Tax.
2. Registration with VAT.
3. Income Tax PAN no.
4. Registration with ESIC
5. Registration with Provident Fund
6. Registration with ITPO
7. Registration with approved association.

Terms of payment shall be as under:

1. 10% of the work order as advance against equivalent amount of Bank Guarantee.
2. 30% of payment on off loading the material at site i.e. Pragati Maidan, New Delhi
3. 50% of the payment on satisfactory completion of work & getting the measurement / quantity checked & verified by the authorized person of Plastindia Foundation.
4. 10% of the balance payment with in 10 days of removing the material from site i.e. Pragati Maidan.

**9. Public Address System during Plast India 2012, from 1st - 6th Feb –2012
Specification / Equipment / Technical**

1. To connect all Halls i.e. Hall no.-1 to Hall no.-18 including Camp Office, Open Spaces, Hangars & State Pavilion at Pragati Maidan with loud Speaker, Amplifies, Booster, Wiring from control room.
2. To provide sufficient number of speakers in each hall so that the clear sound upto 60-dB is audible in each corner of the hall or ± 10 dB
3. To provide sufficient Technicians to monitor & ensure the system is in perfect working order.
4. To setup control room in camp office at Hall 16 (First Floor) wherever situated with one Technician /Supervisor during the entire Exhibition Period for general announcement & co-ordination.
5. To provide cordless mike for the general announcement in the camp office.
6. All Electrical / Battery supplies shall be energized all the time.
7. Agency will use all good quality and latest equipment's to monitor the system such as "Bose", Philips, equipments.
8. To provide Music Tape / C.D with soft instrumental music as per the choice of Plast India Foundation. Please also obtain permission of copyright.
9. The contractor shall obtain Photo Identity Card for all their employees, during Plast India Exhibition with instructions to show the identity card at the entrance of hall to the security guard.

Date:_____

**Authorized Signature
(Name of Agency with Seal)**

**No: 144- ITPO (400)MKTG/2007
India Trade Promotion Organisation
(Business Development Division)**

CIRCULAR No. IV/2009

Dated: 9 December, 2009

Sub: Important Policy Decisions.

1. Please refer to the Guidelines for Licensing of Exhibition Space and Facilities in Pragati Maidan issued by ITPO.

The fair organizers, who are licensed exhibition space and facilities in Pragati Maidan, are hereby notified that they shall obtain license from M/s Phonographic Performance Ltd, G-11, Ground Floor, Nizamuddin West, New Delhi 110013. Tele Fax No. 24359439, 41329911 if they intend to use Music System and play music in their stall or pavilion.

2. The Licensee shall also indemnify ITPO against any violation of the Copyright Act as a whole and in specific, with respect to Sound Recording against any claims aroused against ITPO at a later date in terms of the Premises licensed to them.

(J.Sen Gupta)
Manager (BDD)

BOQ for Public Address System on Rental

S.No.	Hall to be provided with Public Address System		Amount
1.	Hall No.-1 (Front) Hall No.-1(Rear) Hall No.-1 (Theme)	Complete hall	
2.	Hall No. -2-3-4-5 (Ground Floor)	Complete hall	
3.	Hall No. -6 (Ground Floor)	Complete hall	
4.	Hall - 6 (Mezzanine)	Complete hall	
5.	Hall No. -7 Foyer	Complete hall	
6.	Hall No.-7 A To H	Complete hall	
7.	Hall No.-8-9-10-11	Complete hall	
8.	Hall No.-12-12A	Complete hall	
9.	Hall No.-14	Complete hall	
10.	Hall No.-15	Complete hall	
11.	Hall No.18 Ground Floor	Complete hall	
12.	Hall No. -18 Mezzanine	Complete hall	
13.	Control Room in Hall No.-16 Camp Office – First Floor	Complete hall	
14.	Open Spaces (all over Pragati Maidan)	Entire Pragati Maidan	
15.	Hangars of different sizes & area	15 Nos.	
16.	Lake Hangar	3 Nos.	
17.	State Pavilions	11 Nos.	
18.	Car Hailer with attendant	2 Nos.	
19.	Announcer (Female) at control room Hall 16	1 Nos.	
		Total Amount	

Rupees:

Date: _____

Authorised Signature
(Name of the Contractor with Seal)