

Code No.: T-1

**TENDER FOR
STAND CONSTRUCTION**

At

Pragati Maidan, New Delhi

For

PLAST INDIA –2012

1st – 6th Feb-2012

ORGANISER :-

PLASTINDIA FOUNDATION

401-B- Landmark, Opp.Cinemagic,209A,

Suren Road, Andheri –Kurla Road,

Andheri (East), Mumbai- 400 093.

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Plastindia foundation is the Apex body of Major Association Organisation & Institution connected with Plastics with common objective to promote the development of Plastic Industries & to assist the growth of Plastic related material & their products.

In order to enhance the image & growth of Indian Plastic Industry, the foundation organized a Triennial International Exhibition in India.

Plastindia 2012 has become one of the largest International Exhibitions in plastics & is spread over an area of 94,000 sqmt at Pragati Maidan, New Delhi from 1st – 6th February 2012.

Now Plastindia Foundation is inviting quotation for providing **STAND CONSTRUCTION** on rental basis for the duration of exhibition i.e. 1st – 6th February 2012 at Pragati Maidan, New Delhi. Terms & Conditions/ Specifications or Instructions for the said job is attached herewith along with the schedule of quantity specification.

General Specification & Information for the contractor: -

1. Contractor shall make arrangement for the placement of furniture as well as installing the electrical points within the stalls as per direction of the Exhibitor.
2. Contractor shall provided new construction material, good quality furniture and maintain uniformity and aesthetic while erecting stalls in any particular hall allocated to them.
3. Contractor shall ensure that at least one of his supervisor is always available in each hall allocated to them through out the exhibition period and he shall be a qualified engineer who should be able to take decision / instruction's and implement the same immediately.
4. The work including erection, maintenance during the show to items provided by the contractor as well as the dismantling after the show shall be the responsibly of the contractor.
5. Obtaining certificate of satisfactory completion of the job from fair Architect of Plast India Foundation is a must.
6. The time for completion of the work awarded to the contractor is maximum of 2 days.
7. All marking on the floor of the halls at Pragati Maidan shall be the responsibilities of the contractor
8. Any discrepancy in the area. allotted to the exhibitor as per the Drawing / Instruction given to the contractor shall be brought to the notice of the fair Architect / Plast India Foundation & final decision in this regard shall be of fair Architect / Plast India Foundation & the same shall be implemented at the earliest.
9. All the Electrical wiring / connection within the booths in halls allotted to the contractor shall be the responsibility of the contractor & all such services should be included in the rate quoted.
10. Cleaning of the booths / before handing over are included in the rate quoted.
11. Contractor to maintain a record of handing over of the items supplied to the exhibitors & submit a copy to the fair Architect / Plast India Foundation.
12. All material of the contractor shall be removed from the hall of ITPO on or before 10 A.M. the next day of closing i.e. 7th Feb 2012.
13. All employees of the contractor shall wear uniform with Name & Number Printed on the uniform of the employees.
14. Plastindia Foundation reserves the right to allot tender at its sole discretion
15. All disputes subject to jurisdiction of courts in Mumbai.

Date: _____

Authorised Signature
(Name of the Contractor with Seal)

Criteria for Qualification

Vender / Agencies shall submit for qualification of the following details:

1. List of material available (Detail)
2. Man power (Detail)
3. Ware house (Location & Area)

General Terms & Conditions:

1. Contractor / Agency must read the specification / terms & conditions carefully.
2. The Contractor / Agency must have sufficient material to execute the job in 1 or 2 days at Pragati Maidan & shall also submit the following:
 - Name & address of the ware house where the material is stored.
 - The ware house/ workshop will be inspected by the Plastindia Foundation Officials or their representative.
3. The contractor shall submit the details of their executing staff with their contact details.
4. Contractor / Agency shall give detail of logistic support for transportation of material & man power owned by them or exclusively hired by them for this show.
5. List of equipment owned by them for executing the job.
6. List of similar work executed by them in the past in one/ two days time with the contact detail of organizers
7. If the contractor is out sourcing their material the name of the sourcing agency shall be provided.
8. The contractor shall not take any job 15-20 days before the start of the fair & during the fair.
9. The contractor for printing should provide the in house facilities of their plant, machinery & technical staff details.

The vender/ agency if selected to provide services/ execution of work as stated shall submit EMD/ Bank Guarantee for sum of **Rs. 2,00,000/-** (Rupees: Two Lac Only) as performance guarantee to Plastindia Foundation.

Also submit the statutory requirements such as:

1. Registration Service Tax.
2. Registration with VAT.
3. Income Tax PAN no.
4. Registration with ESIC
5. Registration with Provident Fund
6. Registration with ITPO
7. Registration with approved association.

Terms of payment shall be as under:

1. 10% of the work order as advance against equivalent amount of Bank Guarantee.
2. 30% of payment on off loading the material at site i.e. Pragati Maidan, New Delhi
3. 50% of the payment on satisfactory completion of work & getting the measurement / quantity checked & verified by the authorized person of Plastindia Foundation.
4. 10% of the balance payment with in 10 days of removing the material from site i.e. Pragati Maidan.

Annexure I

Note: A list containing the requirement on Pro-rata area basis for reference.

Schedule of items to be provided in booth with respect to Area booked by exhibitor.

<i>Stall Area</i>	<i>Chair</i>	<i>Waste Paper Basket</i>	<i>Lockable Counter</i>	<i>Power Socket</i>	<i>Spot Light</i>	<i>Cabin Length x width in Mt.</i>	<i>Area Sqmt</i>
16 Sqmt	2	1	1	1	5	-	-
18-20 sqmt.	4	1	2	1	6 - 7	-	-
21-40 sqmt.	5	1	3	2	7 - 14	-	-
42-60 sqmt.	8	2	4	2	14 -20	3 x 3	9.00
63-75 sqmt.	11	2	5	3	21- 25	3 x 4	12.00

Note:

One spot light for every 3 Sqmt of area booked by Exhibitor.

Date: _____

Authorised Signature
(Name of the Contractor with Seal)

Subhead: - Stand Construction

Specification of items:-

1.0 Supply and installation of Octonorm System Booths with Polychem Panel on hire basis during Plast India 2012 to be held in Pragati Maidan from 1st –6th Feb 2012 which shall include the following as per Annexure I Items in every booths as per the area.

S.No.	DESCRIPTION
1.1	SIDE WALLS Two/three sidewalls with Polychem Laminated Panels of size 1.0 Mts. Wide x 2.5 Mts. high as well as 0.5 mts & 0.75 Mts. Wide Panels.
1.2	FASCIA Exhibitor Name on Front/side fascia of approved colour & shade in vinyl computer cut letters 10cms high in Helvetica type as per the Exhibitors name.
1.3	STALL NO. Each Booth shall have Stall No on one side & PlastIndia logo on other side. The size of Plastindia Logo in screen printing shall be 1'x1' and shall be project at right angle to fascia.
1.4	SPOT LIGHT Each 16 sqmt. Booth shall have 5 (five) no. 75/100 Watt. Comptalux lamps with long arm of quantity as Per Annexure I.
1.5	POWER SOCKET Each 16 sqmt. Booth shall have 5/13 Amp. power socket Single phase & quantity as per Annexure I
1.6	CARPET The booth shall have the new non woven needle punched synthetic carpet of approved quality & colour with polypropylene covering on floor in every booth.
1.7	LOCKABLE RECEPTION COUNTER Each 16 sqmt. booth shall have lockable Reception Counter Of size 1.0x0.5x0.75 Mts. high in Modulated system & quantity as per Annexure I.
1.8	CHAIR Two Nos. of approved quality chair for every 16 sqmt. Booth & quantity as per Annexure I
1.9	GREEN INDOOR POTTED PLANTS Each 16 sqmt booth shall have 2(two) potted plants of height 2'-6' & quantity as per Annexure I.
1.10	WASTE PAPER BASKET Each 16 sqmt booth shall have 1 (one) Waste paper basket with black colour waste paper Disposable bags

S.M.E. STALL CATAGORY

2.) 6 sqmt. Booth with following items

- 2.1 Two / three side walls with Polychem Panels.
- 2.2 Fascia with company name (single/two sides) along with stand no.
- 2.3 One lockable counter of size 1 mt. X 0.5 mt. X 0.75 mt.
- 2.4 Two chairs
- 2.5 One Single leaf shelf fixed / adjustable on panel 0.3 mt.wide X 1 mt.long
- 2.6 Two spot lights 75/100 watts.
- 2.7 Needle punched synthetic carpet (new) of approved colour and quality inside the stand
- 2.8 One 5/13 Amp power socket
- 2.9 One waste paper basket with black colour disposable bags

3.) 9 sqmt. Booth with following items

- 3.1 Two / Three side walls with Polychem Panels.
- 3.2 Fascia with company name (single/two sides) along with stand no.
- 3.3 One lockable counter of size 1 mt. X 0.5 mt. X 0.75 mt.
- 3.4 Two chairs
- 3.5 One Single leaf shelf fixed /adjustable on panels 0.3 mt wide. X 1 mt long
- 3.6 Three spot lights 75/100 Watts.
- 3.7 Needle punched synthetic carpet (new) of approved colour and quality inside the stand
- 3.8 One 5/13 Amp power socket
- 3.9 One waste paper basket with black colour disposable bags

4.) 12 sqmt. Booth with following items

- 4.1 Two / three side walls with Polychem Panels.
- 4.2 Fascia with company name (single/two sides) along with stand no.
- 4.3 One lockable counter of size 1 mt. X 0.5 mt. X 0.75 mt.
- 4.4 Two chairs
- 4.5 One Single leaf shelf fixed / adjustable on panels 0.3 mt wide. X 1 mt long
- 4.6 Four spot lights 75/100 watts.
- 4.7 Needle punched synthetic carpet (new) of approved colour and quality inside the stand
- 4.8 One 5/13 Amp power socket
- 4.9 One waste paper basket with black colour disposable bags.

BOQ for General Stand Construction (1)

Specification / Description	Qty.	Unit	Rate	Amount
<p>Supply and installation of Octonorm System Booths with Polychem Panel on hire basis :</p> <p>SIDE WALLS Two/three sidewalls with Polychem Laminated Panels of size 1.0 Mts. Wide x 2.5 Mts. high as well as 0.5 mts & 0.75 Mts. Wide Panels.</p> <p>FASCIA Exhibitor Name on Front/side fascia of approved colour & shade in vinyl computer cut letters 10cms high in Helvetica type as per the Exhibitors name.</p> <p>STALL NO. Each Booth shall have Stall No on one side & PlastIndia logo on other side. The size of Plastindia Logo in screen printing shall be 1'x1' and shall be project at right angle to fascia.</p> <p>SPOT LIGHT Each 16 sqmt. Booth shall have 5 (five) no. 75/100 Watt. Comptalux lamps with long arm of quantity as Per Annexure I.</p> <p>POWER SOCKET Each 16 sqmt. Booth shall have 5/13 Amp. power socket Single phase & quantity as per Annexure I</p> <p>CARPET The booth shall have the new non woven needle punched synthetic carpet of approved quality & colour with polypropylene covering on floor in every booth.</p> <p>LOCKABLE RECEPTION COUNTER Each 16 sqmt. booth shall have lockable</p>				

<p>Reception Counter Of size 1.0x0.5x0.75 Mts. high in Modulated system & quantity as per Annexure I.</p> <p>CHAIR Two Nos. of approved quality chair for every 16 sqmt. Booth & quantity as per Annexure I</p> <p>GREEN INDOOR POTTED PLANTS Each 16 sqmt booth shall have 2(two) potted plants of height 2'-6' & quantity as per Annexure I.</p> <p>WASTE PAPER BASKET Each 16 sqmt booth shall have 1 (one) Waste paper basket with black colour waste paper Disposable bags</p>				
<p>For booth with area more than 15 sqmt. area. The items thus provided in such booth shall be as per Annexure II.</p>	5000	Sqmt		
Total				

(Total amount in words -----
-----)

DATE: _____

Authorized Signature
(Name of the Contractor with Seal)

BOQ for S.M.E. STALL CATEGORY (2)

Specification / Description	Qty	Unit	Rate	Amount
6 sqmt. Booth (as per Annexure III)	3000	sqmt		
9 sqmt. Booth (as per Annexure III)				
12 sqmt. Booth (as per Annexure III)				
			Total	

Rupees:

Date: _____

Authorised Signature
(Name of the Contractor with Seal)

BOQ for Single/ Double Panel Booth Construction (3)

Specification / Description	Qty	Unit	Rate	Amount
<p>1mt . x 2.5 mt. high- lamination panel</p> <p>One counter of 1mt. x 0.5mt. x 0.75mt.high with lockable shutter.</p> <p>Fascia with Exhibitor name with 'Helvetica' type letters of 3" high with stall number in approved colour –one side or two sides.</p> <p>Folding chair with S/S or powder coated steel Tabular framework & Nylon cloth Fabric of Gray / Black colour for seat &backrest of good quality.</p> <p>One/ Two spot lights 75 watts / 100 Watts comptalux lamp with long arm support including circuit wiring with insulated cable connector laid properly as per electricity Act</p>	150	each		
			Total	

Rupees:

Date: _____

**Authorized Signature
(Name of the Contractor with Seal)**

SUMMARY

Total of BOQ 1	Rs.
Total of BOQ 2	Rs.
Total of BOQ 3	Rs.
Total of BOQ 1-3	Rs.

Rupees:

Date: _____

Authorized Signature
(Name of the Contractor with Seal)

